

11 January 1983

MEMORANDUM FOR: Executive Assistant  
Office of Personnel

FROM:

C/HRPS/OP

SUBJECT: Weekly Activities Report

1. Work continued in preparing a data base for Agency age distribution. Agency data for the last two years, down to the panel level, has been formatted by employment categories and validated. Computer input of the data files should be completed this week to provide HRPS with a comprehensive data base for numerous projections.

2. Strength and FTE projections have been modified to incorporate actual December 1982 gains and losses. Since attrition was slightly higher than projected, the net effect of the modifications was to increase projected EODs. The largest increase occurred in the DDA, compensating for reassignment and separation losses. These modifications are being provided to OP/R&P for their action.

3. Recent HRPS efforts to develop dynamic salary simulation models was summarized and documented this week. The models, utilizing "SAS" software, performed quite well and preliminary results were discussed with PMCD. This week was spent in documenting the model rationale and parameters, and in preparing the graphics which summarize the model results based on live Agency data.

4. A formula was prepared for PMCD which provided a simple standard methodology for computing grade points and determining average grades. It was PMCD's desire to identify an acceptable methodology to project average grade requirements.

5. This week HRPS will be evaluating the impact of the additional jurimetric data obtained on approximately 260 cases through detailed file research by ID/I&AB.